

ACADEMIC SENATE  
MINUTES  
FEBRUARY 6, 2025

11:30 AM - 12:50 PM

PLN-130

Present: Badal, Barber, Barros, Becerra, Blandon-Gitlin, Bonuso, Brown, Brusckhe, Casem, Chik, Childers, Dabirian, Fontaine, Garcia, Ghosh, Gradilla, Graewingholt, Guo, Jarvis, Kanel, Kleinjans, Larios, LeeKeenan, Luker, Martin, Miller, Nair, Ong, Palencia Gutierrez, Plouffe, Robinson, Sacco, Scher, Stanley, Swarat, Thomas, Tsong, Valdez, Valencia, Wilson, Wood, Wynants

Absent: Ebrahimi, Kakihara, Landeros, Mallicoat, Milligan, Rochon, Salim, Syed, Weismuller

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

No urgent business.

III. ANNOUNCEMENTS

➤	2025 Pollak Library Faculty Survey Deadline: February 13 <sup>th</sup>	survey link: <a href="https://forms.gle/Sx5UGbVw5wNwx8627">https://forms.gle/Sx5UGbVw5wNwx8627</a>
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Additional announcements:

- (Barros) This is more of a request, than an announcement. There're several faculty members, staff members, and students currently under stress and I want to give some visibility to LGBTQ faculty, staff, and students.
  - (Chik) I would like to continue that announcement. We have a lot of our transgender, non-conforming, and gender identity folks on campus struggling with understanding different Executive Orders and their perception of safety. What Senator Barros and I are asking folks to do is show some care and concern. So, if you can, Senator Barros did everybody the favor of getting some pride flags and trans stickers. We are not asking folks to make big public announcements, if you don't feel comfortable doing so, but any sign of support would be great for that population in this time.
    - (Valdez) I love these little laminated cards in every language. If we have students that want more for themselves or family members, I'm assuming we can send them?
    - (Chik) Yes. They can go to the Titan Dreamers Research Center; they're in the front desk area in the center with a sign that say please grab. They can take one or multiple, if they need to.
- (Graewingholt) I wasn't at the last meeting, so I wanted to chime for those of you who are concerned about data sets being removed from the internet from certain agencies. I want to calm you all a bit, our library has been a federal depository library for over 40 years, and we receive a lot of that information directly into our catalog.
 

If you are having trouble locating anything, please keep calm and talk to your librarian. We also have a number of subscription resources that have those data sets that have been pulled readily available for you to manipulate, download, or do things with. So, if you are in that position and you are concerned about information, please reach out to us, we are here to help you.

(Jarvis) An email went out from Kathleen Preston from FDC reminding everybody that in the 21<sup>st</sup> Century, there is no such thing as deleting information. If it was on a non-gated site, it exists and it can be found.

Q: (Dabirian) Can you send a message to the campus from the Library to ensure the faculty has the information?

A: (Graewingholt) Yes. I also shared this to the Council of Chairs. We tried to get the word out as much as possible. We are working on programming for the people. If it's been moved from an agency website, that's usually the first point of contact for people. But how to find it in other means is a learning opportunity for us, so we're looking into programming for that too.

- (Dabirian) Yes, because the faculty has it in the curriculum sometimes to go to those websites and get the data or refer to them. So, anything you can provide from the library would be great.
  - (Sacco) I'm wondering if there's any way, as a campus, we can communicate to the publishers that it's unacceptable to have papers withdrawn that have already been published? Because they own the copyright, these are private entities that are for profit, or in a lot of cases they be societies that are international membership.
  - (Wynants) The information is listed under instructional continuity on the FDC Newsletter that has been going out every week and we are leaving it on the FDC Newsletter so that information is there.
- (Brown) CFA has created an Immigration Task Force and they have representatives from each campus. Presently, I am one of the representatives and we have another. If anybody's interested in that subject and want to participate in our task force, please reach out to me.

#### IV. APPROVAL OF MINUTES

- M/S/P (Brown/Miller) Motion to approve the December 12<sup>th</sup> AS minutes. Motion passed unanimously.
- 4.1 ASD 24-138 Academic Senate Minutes 12-12-24 (Draft)
- 4.2 ASD 25-12 Academic Senate Minutes 1-23-25 (Draft) - forthcoming

#### V. CONSENT CALENDAR

- M/S/P (Kanel/Childers) Motion to approve the Consent Calendar. Motion passed unanimously.

##### 5.1 NOMINEES TO COMMITTEES

###### **NOMINEES TO SEARCH COMMITTEE**

**VICE PRESIDENT OF ENROLLMENT MANAGEMENT** (3 faculty)  
Nominees: Yu Bai (ECS); Allyson Fry-Petit (NSM); Sarah Hill (HSS)

**VICE PRESIDENT OF INFORMATION TECHNOLOGY** (3 faculty)  
Nominees: Jessie Peissig (HSS); Pawel Kalczynski (CBE); Shelli Wynants (HHD)

###### **NOMINEES TO STANDING COMMITTEES**

**DIVERSITY & INCLUSION COMMITTEE** (10 faculty)

Nominees: Kanika Sood (ECS); **Pending** (L/A/C)

Confirmed 8/29/24: Satoko Kakihara (HUM); Sue Sy (SOC SCI); Parvin Shahrestani (NSM);  
Ying-Chiao Tsao (CCOM); Rokon Bhuiyan (CBE); Scott Bolman (ARTS);  
Joyce Gomez-Najarro (EDUC); Do Kyeong Lee (HHD)

#### VI. REPORTS

##### 1. [Chair's Report](#)

Q: (Brown) Have we considered passing a resolution or anything in support of Sonoma State and what's happening there?

A: (Jarvis) No resolution doing that has been brought forth to this body.

##### 2. President Report - **no report**.

##### 3. Provost Report

- I wanted to bring up a few things. First of all, on a positive note, our enrollment is doing fantastic for this year. The way we are funded is we get the fees of course, but on we look at the FTEs based on an annualized SFTs, we call CY. That includes summer data stateside, the fall semester and a spring semester.

We have been very fortunate, our fall of 2024 we had 42,999 students, but if you ask self-support, we're roughly over 43,000 students with a 36,156 FTEs, that includes resident and non-resident students. That's the largest population of students we ever had in a fall.

In spring, we always worry because spring goes down and we try to bring in transfer students. We brought about 1,600 transfer students this spring. We are at 41,038 today, almost 2,000 over last year spring numbers, which is fantastic. Our CY number is at 42,579 and our FTEs number is at 35,420.

When you're looking at the Chancellor's office or getting a state subsidy for our campus, they look at our target. So, when you look at those numbers, they give us a target that means they'll fund us up to the target. They tell us if you make the goal, we look at funding you next year over the goal because of the reallocation going on with the system. This year we made our target, we made our goal, which was 1,500 over the target and we are about 370 students above the goal, which is the highest in the system and we're about 1,900 FTEs above last year. This is fantastic for our campus because it will really shape the way we move forward with the budget and resources from the last few years. I want to thank the departments, faculty, deans, associate deans, and department chairs; I want to thank everyone that helped out. We had classes that had high waiting list, and the faculty really helped out to add students when they needed to, so it is the work of everyone, every single faculty member.

Usually when school starts, at the beginning of semester, the number of enrollments goes down. People think the enrollment goes up, but enrollment goes down because the student take all the classes, and they start dropping classes or they can't find classes. This spring we actually went up every day. That means the faculty really had grace, they signed up the students, they helped the students. We really help the graduation of our students and working across the board. This is really the work of all of you who made this possible. I want to thank everyone involved who made this possible. We are in a really good financial situation and enormous situation moving forward this year.

The President, in a few of his meetings has talked about enrollment management. Enrollment management on campus is done by a group of people, some in Academic Affairs, some in Student Affairs, some in Admin and Finance, and some in Institutional Effectiveness; it's a group of people that work on enrollment management and working very hard on it. He indicated in the past that he wants somebody to makes sure that our good enrollment stays. We don't want to be end up like Sonoma State or others were enjoying their enrollments and we're moving forward but hit them because they were not proactive and moving forward.

So, he has been working with everyone, all the constituencies to start a Division of Enrollment Management. I want to thank the Senate on behalf of him and me, for approving the members for Enrollment Management Search Committee just a few minutes ago. The goal of this is how do we shift the organization to have a single division and a single person managing enrollment management moving our campus forward. It's going to be a lot of work going to happen this semester to try to plan, bring in a vice president, and also be able to organize this new division moving forward.

Q: (Stanley) I was wondering if you could refresh us on the gpa requirements for admission, for students in the service area and students outside the service area? And if that whole service area model is still working? So many students are coming across the state to Cal State Fullerton, what's their minimum gpa requirement for admission and how has that changed over the years?

A: (Swarat) The CSU as a system has a minimum requirement, that's the CSU eligibility. We're an impacted campus, so we are able to admit students at a level higher than the minimum CSU eligibility. We don't have a hard fast gpa requirement.

Every year we look at the pool, we look at our target that has been given to us by the Chancellor's office and the university financial needs, etc. Then we dynamically determine a criteria and it's not just based on gpa. Ever since Covid, we've been changing to this model called multifactor score. It's calculated based on a variety of things including gpa but also including certain subject gpa. Math and English for example are things that are very important to our student success, so we do add that in the formula. We also look at other things like first generation status and foster youth so we can really ensure a good diverse population for our campus.

Q: (Stanley) Is this service model still in effect or is that been abandoned?

A: (Swarat) Yes, it's still in place, local versus non-local. Our local admission, local applicants, do enjoy advantage over non-local students.

- (Dabirian) That is a requirement by Chancellor's office, so we do have local and non-local, every CSU has it. Ours is the entire Orange County and some of the surrounding area. If you want to know what our service area is, we can provide that for you in more details.

We increased our local areas back in 2005. Some of the local areas for example are the community colleges that were on the boarder, we include them in ours by approval from the Chancellor's office and some of the high schools. For example, some of the high schools in Corona, some of those areas are already included in our area.

- (Gradilla) Motion to extend the Provost report an additional 5 minutes. Motion passed.

Q: (Plouffe) At what point do we consider the fact that we may be losing some of these students because we don't have the support for them? I just had an enrollment where I had two classes that had 45 students on the wait list. I got so many countless emails, and I don't have 45 students that are going to drop out of a 110 class. At what point is it their department's responsibility to open up more classes to get those students what they need?

A: (Provost) I want you to know that I work actively with department chairs, I ask them if they need me to find them faculty? I go the ads and find them faculty if they need me to. They have my support, and if they need to open up sections, we were supportive of opening those sections for the faculty and for the students. We are very much supportive of opening more sections, also supportive of finding a schedule.

We work really hard to find a schedule whenever you needed a classroom. Even if they come to me, I will find a classroom. The only thing lack of finding was finding faculty sometimes.

- (Brown) Motion to extend the Provost report an additional 2 minutes. Motion passed.

- I want to talk about budget, and I have VP Porter here with me. If you look at the Governor's budget proposal in January, there is still a plan for an 8% cut from the CSU Baseline that is in the budget. He said you need to plan for it, that is going to affect all the campuses. We are in a better situation than every other campus, so one of the things we are looking at is planning number, we don't want to hurt enrollment, we don't want to hurt the support services, and we don't want to do anything that will hurt our students moving forward. But we want to have some planning numbers to look at those things moving forward.

Our campus has been great, we have been moving the enrollment up, it's bringing more revenue to our campus. We have reserves, which really helps us long term but we're still looking at some budgetary numbers to look at planning, because we don't know exact numbers until May. We don't want to wait until May for planning purposes, to look at so me things, if it comes around.

I'm going to ask VP Porter to say a few words.

- (VP Porter) Our campus is in a very positive budget position primarily because of all the work that you were doing in this room and outside of this room from the faculty perspective about supporting our enrollment. Our enrollment position has really positioned us to be able to look towards next fiscal year in a much better position than other campuses are. In addition to that, our ability to have the reserves that we built over time in preparation. We've been looking at this coming for the last few years and we've been preparing for that by setting money aside, knowing that this is going to be showing up.

We're in a good spot; we do need to continue to be prudent. We do need to continue to protect enrollment, protect instruction, and protect jobs. That is our guiding light when looking at planning scenarios. So, thank you to everybody in this room again, in terms of the efforts that you put in for supporting our enrollment capacity.

Q: (Valencia) Will you be able to send us those numbers?

A: (Provost) Yes.

- (Swarat) I can send it out, but it is also available in the dashboard.

- (Robinson) Motion to extend the Provost report an additional 1 minute. Motion passed.

Q: (Robinson) On behalf of some constituents, winter faculty were paid later than usual this time around. Initial asks about when we were going to be paid were not very clear or conflicting reports. Ultimately, the Director of Payroll is very helpful in giving some information about that

My request is can Extended Education and Payroll work together to standardize when faculty are paid? And if we are not going to be paid in the expected timeframe, could someone please email us to let us know why our money is not arriving on time? I have constituents who are single parents, who are financially precarious. So, if something can be done between Extended Education and Payroll. Everyone I talked to is very nice and helpful, but this is kind of a recurring problem that I'd like to see be tackled.

A: (Provost) I will take that personally and follow up with Payroll and Extended Education, and we will respond back to you.

Q: (Barros) I am very thankful for all the support getting the instructors in the classroom, but the increase in the number of students comes with and increase in administrative workload for our staff and faculty. We've seen the data showing the numbers grow up and the number of part-time faculty and the tenured-track faculty go up, but I would like to see in those reports the numbers of staff and how they fluctuate with enrollment.

A: (Provost) One of the things I am doing is working with the Deans on how we make sure we have support. We have also looked at adding more faculty lines across the board, we are trying to support as much as we can. You are right, staff is always going to be less, how do we move forward. I will take that on myself to make sure to report back to you.

- (Jarvis) I did neglect one thing in my Chair's report, I should have done some introductions. We have two new Senators in the body, Senator Tsong and Senator Becerra. And one campus introduction, we now have a Director of Executive Communication, Tran Le.

#### 4. Statewide Academic Senate Report - **no report.**

#### 5. [ASI Report](#)

#### 6. [CFA Report](#)

Q: (Jarvis) We have in the CBA, and you are on the bargaining team, a provision where we have to give some consideration to our existing lecturers when we are doing searches for tenure track faculty. Is it possible with negotiations reopening for the next contract, that a provision can be put in there to say that we do that also for faculty from other CSUs? So that the CSUs that are doing somewhat better, can maybe help out some of these faculty who have lost their jobs, so we can in a sense take care of our own.

A: (Brown) in the reopener talks, management seemed to be open to the idea of lecture faculty becoming tenure track, I don't think we extended the conversation to talk about faculty from other campuses. That really is a good suggestion, please send me an email, I'll bring it up.

Q: (Valencia) What are we doing as a union with the proposal from the Chancellor with Artificial Intelligence? My concern is more than the skill of artificial intelligence, it's the idea that big tech is putting their hands inside of our system. I afraid big tech is going to get into curriculum.

A: (Brown) CFA has made it very clear to management that artificial intelligence should not be disseminating information about our syllabus and the products that we put out there, because that is our property, and they were sent a letter stating that.

CFA's concern is we know that CSU is giving major contracts to these major companies, and the concern is those companies would take our information and use it without our permission, and that is very problematical.

## VII. NEW BUSINESS

### 7.1 ASD 25-07 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures

- M/S/P (Casem/Garcia) Motion to return ASD 25-07 Revisions to UPS 210.000 - Tenure and Promotion Personnel Procedures to Faculty Affairs Committee to align document with the CBA. Motion passed.

- (Scher) The Faculty Affairs Committee would appreciate some background on the request.
- (Mark Carrier) The concern related to the contract has to do with the part of the proposal that allows the department to get someone to replace the chair's level review. It was brought up that a couple of components of the union contract that would not allow that, and it would contradict those.

One of this is 15.41, which allows for a faculty on a Peer Review Committee to be replaced with an outside department faculty, but it doesn't allow that for a chair level review.

Then 20.32, which describes how chairs are appointed, those are appointed by the president, but the proposal would allow the DPC to appoint basically a chair to serve as chair.

7.2 ASD 25-13 Revisions to UPS 410.103 - Curriculum Guidelines and Procedures: Academic Programs

- M/S/P (Kleinjans/Kanel) Motion to approve ASD 25-13 Revisions to UPS 410.103 - Curriculum Guidelines and Procedures: Academic Programs. Motion passed as amended.
- M/S/P (Childers/Kleinjans) Lines 30-33: delete that wording. Motion passed.

Back to main motion

- M/S/P (Gradilla/Valdez) Lines 22-23: reword to read “A major is a formal set of courses in a designated subject, field, discipline, or interdisciplinary area.”. Motion passed.

Back to main motion

- M/S/P (Dabirian/Badal) Motion to refer this document to the attention of the Curriculum Committee if approved for the issue of the minimum/maximum units. Motion passed.

Back to main motion

## VIII. ADJOURNMENT

- M/S/P (Badal/Casem) Meeting adjourned at 12:50 pm.